

**Employment Opportunity**  
**YCT Crew Leader – HNF**  
**Summer 2017 – APPLICATION DEADLINE March 31**

Ohio River Foundation (ORF), a watershed conservation organization, seeks a part-time Crew Leader for its Youth Conservation Team program in Bloomington, Indiana (Hoosier National Forest). ORF is a growing regional non-profit looking for a college junior, senior, or graduate student for this important management position.

**Job Responsibilities**

- Oversee crew and their well-being (i.e., safety, hydration, etc.)
- Transportation (self)
- Ensure tools and materials are on-site
- Train crew on a daily basis for Best Management Practice work
- Daily journal: site plans, timesheets
- Take photos of sites—before, after, and during project (ORF camera provided)
- Track expenses and receipts
- Evaluation of crew members
- Weekly meeting with Program Director/Manager
- Assist Project Director/Manager as requested

**Professional experience and qualifications**

- College junior, senior, or graduate student
- Knowledge of environmental science and habitat ecology
- Strong writing and verbal communication skills
- Proficiency in MS Word, PowerPoint, and Excel
- Excellent interpersonal and leadership skills, including willingness and ability to work effectively (self-directed and as team member)
- Ability to engage in strenuous, physical work
- Can communicate in a professional, accurate, and enthusiastic manner
- CPR certified (needs to be obtained before first crew work day – June 26)
- Willingness and ability to travel within the watershed

**Salary:** \$15/hr + mileage reimbursement

Hours: 8-4 Monday – Friday: June 26 – June 30, July 5 – 18 (possible additional 2 weeks thru August 1)

To apply, please send resume, most recent transcript, and cover letter BY MARCH 31 to:

Ohio River Foundation  
P.O. Box 42460  
Cincinnati, OH 45242  
513-469-6755 (fax)  
orf@ohioriverfdn.org

Ohio River Foundation is an Equal Opportunity Employer.